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DDS&T-5773-79
15 November 1979

MEMORANDUM FOR: Chairman, DDA R&D Panel

FROM:

Chief, Planning and Resources Staff, O/DDS&T

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SUBJECT:

FY-82 RD&E Program

1. The attached notebook constitutes the DDS&T RD&E response to the DDA requirements for FY-82 and is forwarded for your review and ranking.

2. Please note the addition of program plans this year which contain an overall summary of the system/technology areas proposed against a given requirement in the proposed priority order (one being the highest) of the principal office. Further, we have aggregated some of your problem statements and addressed them with one program plan.

3. The ranking that would be most helpful to us is a 1 to n priority listing of the proposed RD&E system/technology areas. This ranking coupled with your previously ranked problem statements should provide a good base for the FY-82 budget submission. In order for your prioritization to be fully utilized by the Planning and Resources Staff and our D&E Offices it should be forwarded NLT 3 December 1979.

4. Conversations with project engineers and the Planning and Resources Staff are encouraged to eliminate misunderstandings of both requirements and solutions. Telephone numbers for individual project officers are contained on each system/technology sheet and the Planning and Resources Staff can be reached

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Attachment:
As stated

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PRINCIPAL OFFICE

The primary function of the designated Principal Office is the formulation of a comprehensive Program Plan for one or a group of Problem Statements.

It is not intended that the designation and use of Principal Offices will in anyway inhibit other interested RD&E Offices from exploring and/or responding to problem statements but rather to respond to the customer with the best RD&E solution to his problem.

The sequence of events for the Principal and Contributing Office is:

- (7 September 1979)
1. Principal Office designated.
 2. Contributing Office(s) declare interest to Principal Office.
 3. Principal Office establishes schedule for Contributing Office(s) inputs.
 4. Principal Office sets-up discussion with customer including Contributing Office(s) when elaboration or clarification of problem statements is needed.
 5. Formulation of RD&E proposals in R&D notebook format including on-going efforts.
 6. Contributing Office(s) forward input to Principal Office in RD&E notebook format.
 7. Principal Office formulates program plan by evaluating not only their own proposals but by evaluation and integrating those of the Contributing Office(s). The Program Plan will contain a prioritization of the proposals within each Program Plan from 1 to n. See the attached for the details of a Program Plan. Contributing Offices may be called for clarification, etc., but the end product is that of the Principal Office.
- (26 October 1979)
8. Principal Office forwards Program Plans to the Chief, Planning Division in RD&E notebook format.

It is up to each Principal Office to establish the dates of Items 2 through 7.

PROGRAM PLAN

A Program Plan is an integrated overview presenting the problem statement and the R&D system proposals to satisfy the problem. It consists of the following:

1. Program Plan--see attached for format and detail (Sections I thru V).
2. System/Technology Sheet(s)--R&D Notebook format.

The prioritization of the System/Technology Areas within the Program Plan will be forwarded to the customer directorate after appropriate review.

It is anticipated that as a result of the reviews that not all systems proposals for every Program Plan will be forwarded for customer ranking.

The Program Plan format will be used for the Program sheet format in the FY 1982 R&D Planning Notebook and in subsequent notebooks.

DECISION UNIT

PRINCIPAL OFFICE:

CONTRIBUTING OFFICE(S) :

PROBLEM STATEMENT(S) :

II. SYSTEM/TECHNOLOGY AREA: OFFICE FY81 FY82 FY83

Priority 1. _____ \$ _____ \$ _____ \$ _____

Priority 2. _____ \$ _____ \$ _____ \$ _____

TOTAL RECOMMENDED PROGRAM PLAN \$ _____ \$ _____ \$ _____

III. PROGRAM OBJECTIVE: (Space as Required)

(Space as Required)

V. FUNDING:	79	80	81	82	83	84	85
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FY81 Congressional

FY82 Congressional

Operating Amount

Approved For Release 2008/03/05 : CIA-RDP85-00809R000200160021-2

Definitions for Program Plan Preparation

Decision Unit: As defined in the latest Program Call instructions.

Program Title: As appropriate to identify the program activity and/or the problem statement.

Principal Office: Identified with each problem statement.

Contributing Office: Any RD&E Office other than the Principal Office contributing to the solution of a problem statement.

Problem Statement: Identify by customer, customer number and title.

System or Technology Area: List the proposed systems or technology efforts that contribute to the solution of the problem statement. Show the priority of these systems as determined by the Principal Office.

Program Objective: Describe the overall intelligence or operational purpose of the program. The objective may go beyond what the systems and/or technology area efforts under the program will accomplish. Include a justification of outyear planning-wedge funding.

Systems Integration: State how the individual efforts relate to each other and how each contributes to the solution of the problem. Indicate the minimum funding required for a significant contribution to the solution of the problem.

Schedule: Display the schedule on a one page graphic showing the execution span of each proposal.

Funding: Show the financial accounting number (FAN) associated with the RD&E contract funds. Show the funds reflected in the FY 1981 Congressional and your proposed FY 1982 Congressional submission. If more than one FAN is involved repeat for each FAN.

Attachment 3

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FY-1982 SCHEDULE OF EVENTS (Revised)

7 September 1979	DD/S&T Guidance to S&T Office Directors on FY-1982. Problem Statements forwarded to Offices.
26 October 1979	R&D Program Plans for FY-1982 forwarded to DD/S&T.
9 November 1979	R&D Program Plans for FY-1982 to Customers.
3 December 1979	R&D Program Plans for FY-1982 ranked from 1 to n forwarded to DD/S&T from customers.
December/January	DD/S&T Develop Program Call.

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